

Mid Devon District Council

Homes Policy Development Group

Tuesday, 14 March 2017 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 23 May 2017 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr Mrs E M Andrews
Cllr Mrs H Bainbridge
Cllr D R Coren
Cllr W J Daw
Cllr Mrs G Doe
Cllr R J Dolley
Cllr P J Heal
Cllr F W Letch
Cllr J D Squire

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1 **Apologies and Substitute Members**

To receive any apologies for absence and notice of appointment of substitutes.

2 **Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

3 **Minutes** (*Pages 5 - 12*)

To approve as a correct record the minutes of the meeting held on 17 January 2017 (copy attached).

4 **Chairman's Announcements**

To receive any announcements that the Chairman may wish to make.

5 **Vulnerability Policy** *(Pages 13 - 24)*

To receive a report from the Housing Services Manager outlining the rationale for a new policy for the Housing Service relating to identifying and supporting vulnerable tenants and to seek the adoption of this.

6 **Telecare Policy** *(Pages 25 - 34)*

To receive a report from the Housing Service Manager outlining the rationale for a new policy for the Housing Service relating to the lifeline alarm service they offer and to seek adoption of this.

7 **Private Sector Housing Fees and Charges** *(Pages 35 - 40)*

To receive a report from the Public Health & Professional Services Manager providing Members with the revised fees and charges for statutory and discretionary functions within the Private Sector Housing team.

8 **Financial Monitoring - for the 9 months to December 2016** *(Pages 41 - 56)*

To receive a report from the Director of Finance, Assets & Resources presenting a financial update in respect of the income and expenditure so far in the year.

9 **Performance and Risk Q3** *(Pages 57 - 68)*

To receive a report from the Director of Corporate Affairs and Business Transformation providing Members with an update on performance against the Corporate Plan and local service targets for 2016/17 as well as providing an update on the key business risks.

Please note: If Members have questions regarding this report please submit them to the clerk in advance of the meeting so that the appropriate officer can be asked to attend or provide a written response.

10 **Rechargeable Service**

To receive a presentation on how the Rechargeable Service works.

11 **Houses in multiple occupation** *(Pages 69 - 72)*

To receive a briefing paper from the Lead Officer for Private Sector Housing on the Mandatory Licensing of Houses in Multiple Occupation (HMO). This will provide an update on the current position and give details on the expected legislative changes that are due in Spring 2017 and the potential impact this will have on the service.

12 **Homelessness Reduction Bill - briefing paper** *(Pages 73 - 76)*

To receive a briefing paper on the Homelessness Reduction Bill currently going through Parliament.

13 **Chairman Annual Report 2016/17** *(Pages 77 - 80)*

To receive the annual report from the Chairman of the Policy Development Group for 2016 / 17.

14 **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 6 March 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Council Chamber on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like

a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: slees@middevon.gov.uk